

W. 3. C. 1.

**ABBREVIATED CONSENT CALENDAR FORMAT**

Memorandum Date: June 26, 2007

Order Date: July 25, 2007

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**TO:** Board of County Commissioners  
**DEPARTMENT:** Public Works  
**PRESENTED BY:** Larry Gibbs, Special Waste Specialist  
Waste Management Division

**AGENDA ITEM TITLE: IN THE MATTER OF AWARDING A HAZARDOUS WASTE DISPOSAL SERVICES CONTRACT TO PHILIP SERVICES CORPORATION IN THE NOT-TO-EXCEED AMOUNT OF \$100,000 FOR FY 07-08**

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**I. MOTION**

THAT THE BOARD AUTHORIZE AWARDING A HAZARDOUS WASTE DISPOSAL SERVICES CONTRACT TO PHILIP SERVICES CORPORATION IN THE NOT-TO-EXCEED AMOUNT OF \$100,000 FOR FY 07-08 AND THAT THE COUNTY ADMINISTRATOR BE DELEGATED AUTHORITY TO EXECUTE THE CONTRACT.

**II. DISCUSSION**

**A. Background / Analysis**

This contract is for disposal of hazardous waste through the County's household and small business hazardous waste collection program. This program services the entire county through a permanent collection facility and mobile collection services. This service program helps small businesses and households dispose of hazardous materials in an environmentally safe method. This is an on-going service provided by the County and has been supported by the Board since its beginning. This contract is for one year with the option to extend the contract for two additional one-year terms.

This was a request for proposal process with three companies submitting proposals. Philip Services Corporation was selected based upon the attached scoring matrix. The not-to-exceed amount of the contract is \$100,000. While Philip submitted a price of \$89,187.50 as part of their proposal, it was based on 2006 figures and Waste Management anticipates growth in the program.

**B. Recommendation**

Staff recommends contracting with Philip Services Corporation for hazardous waste disposal services.

IN THE BOARD OF COUNTY COMMISSIONERS OF LANE COUNTY, OREGON

ORDER NO. )IN THE MATTER OF AWARDING A HAZARDOUS  
)WASTE DISPOSAL SERVICES CONTRACT TO  
)PHILIP SERVICES CORPORATION IN THE NOT-  
)TO-EXCEED AMOUNT OF \$100,000 FOR FY 07-08

**WHEREAS**, the County's hazardous waste disposal program provides households and small businesses in Lane County a convenient and environmentally safe way to dispose of their hazardous materials while reducing environmental liability to the County owned landfill; and

**WHEREAS**, after a request for proposal process, Philip Services Corporation is recommended to provide hazardous waste disposal services for FY 07-08; **NOW THEREFORE IT IS HEREBY**

**ORDERED** that a hazardous waste disposal services contract be awarded to Philip Services Corporation in the not-to-exceed amount of \$100,000 for FY 07-08 with the option to extend the contract for two subsequent one-year terms (FY 08-09 for \$100,000 & FY 09-10 for \$100,000) in accordance with the Request for Professional Services.

**IT IS FURTHER ORDERED** that the County Administrator be delegated authority to execute this contract and the future contract extensions.

Dated this \_\_\_\_ day of \_\_\_\_\_ 2007

\_\_\_\_\_  
Faye Stewart  
Chair, Lane County Board of Commissioners

APPROVED AS TO FORM

Date 7-17-2007 Lane County  
Stephen J. Carter  
OFFICE OF LEGAL COUNSEL

**BID RECAP SHEET - HAZARDOUS WASTE DISPOSAL SERVICES**  
**WM 07/08-06**

Bid Due Date/Time: 06/25/07 12:00 PM

Opened By: Larry Gibbs

Opening Date/Time: 06/25/07 12:00 PM

Recorded By: Larry Gibbs

<u>BIDDER</u>	<u>BID SECURITY</u>	<u>PRICE</u>	<u>PACKAGING REQUIREMENTS</u>	<u>EXPERIENCE</u>	<u>CULTURAL COMPETENCE</u>	<u>DISPOSAL OPTIONS EMPHASIS</u>	<u>ADDITIONAL SERVICES</u>	<u>TOTAL</u>
Clean Harbors Environmental Services 19320 Des Monies Memorial Drive Sea-Tac, WA 98188 800-876-1880	Bond	16 \$113,320.10	16	15	5	5	4	61
Philip Services Corporation (PSC) 18000 72 <sup>nd</sup> Avenue S., Suite 217 Kent, WA 98032-1035 800-228-7872	Official Check # 263327124	40 \$89,187.50	28	15	2	4	5	94
Veolia Technical Solutions, LLC. 5721 NE 121 <sup>st</sup> Ave. Vancouver, WA 98682 360-260-0882	Bond	27 \$102,313.58	13	15	4	4	4	67

**SCORED BY:**

- Jeff Bishop, Waste Management Superintendent
- Sarah Grimm, Waste Reduction Specialist
- Chad Ficek, Special Waste Analyst
- Larry Gibbs, Special Waste Analyst